

**GOLD COAST CONCERT CHORUS, INC  
BOARD MEETING**

**DATE : September 6, 2017**

<i>Member</i>	<i>Present</i>	<i>Absent</i>	<i>Member</i>	<i>Present</i>	<i>Absent</i>
Allison, Valerie	X		Newman, Rita	X	
Chaney, Pat		X	Redmond, Francine	X	
Graeter, Sharon		X	Schnebelen, Paul	X	
Groeneveld, Sharon	X		Vieira, Rebekah	X	
Kachan, Caillie		X	Washburn, Pam	X	

<i>Director</i>	<i>Present</i>	<i>Absent</i>	<i>Concertmaster</i>	<i>Present</i>	<i>Absent</i>
Elizabeth Helms	X		Scott Groeneveld	X	

ALSO IN ATTENDANCE: None

**CALL TO ORDER:**

Rebekah called the Board Meeting to order at 6:36 P.M.

**APPROVAL OF MINUTES:**

Valerie made a motion to approve the August 7, 2017 Board Minutes. Pam seconded the motion. Motion was unanimously approved.

**Treasurers Report: Rita Newman**

- July/ August reports are not ready. Having issues with the bank transferring to the new board.
- Rita will follow up with Karen regarding getting most current budget for 2017-2018 season.
- Sharon Groeneveld made a motion to adopt budget as presented. Paul seconded the motion. Motion was unanimously approved.

**Presidents Comments: Rebekah Vieira**

- Issue with the legal name of the chorus. This was raised by the bank and needs to be dealt with to add Rita as Treasurer with bank.
- Sharon Groeneveld made a motion to reaffirm the name of the chorus as "Gold Coast Concert Chorus, Inc." Pam Washburn seconded the motion. Motion was unanimously approved.
- Rebekah will follow up with accountant to obtain letter from IRS regarding name change to give to bank.
- Concert venues are still being worked on. Confirmation should be received by the end of the week if St John's will be available. St Paul's possible for June, St. Columba's for December. Calls out to other churches as well. Rancho Campana charges \$900 / night- possibility for the future.

- Oct 23, Nov 20, Jan 15, Feb 19, April 2, May 28 (may be at concert venue) rehearsal dates will need to be at Church of the Foothills due to VACE being unavailable. Valerie will confirm dates with COF.
- Rebekah will work on trying to fill vacant Board Member seats.
- Rebekah would like to survey current members and possibly others regarding how they found us, likes, dislikes and what keeps them coming?
- Sign up sheets need to be put together for the new season. Pat Chaney volunteered to do this.

**Concertmaster comments: Scott Groeneveld**

- None

**Artistic Director Comments: Elizabeth Helms**

- Liz will write welcome letter for registration e-mail announcing new season.
- All music for the December concert has arrived. Some music will be going back to Pepper so final cost for music is not yet available.

**Vice Presidents Report: Valerie Allison**

- Need to determine where Feb 3<sup>rd</sup> auction will be held. St Paul's alcohol policy allows us to offer 2 drink tickets for Beer/ Wine. They will allow alcohol in baskets and we can charge for admission if desired. They do require we obtain ABC Insurance and liability insurance naming them as an additional insured. Venue cost \$425
- Rita will inquire about Unitarian Church as an option located on Ralston this week.
- Final orders for CD's for the June concert will be taken at the first rehearsal.
- December concert dates conflict with Tom Scharf's schedule. Cannot do sound on Saturday afternoon concert. His assistant might be available but not confirmed. Also need to confirm availability for March and June concerts.
- Section leaders for this season will be:  
 Maria Odell- 1<sup>st</sup> Soprano  
 Barbara Recker- 2<sup>nd</sup> Soprano  
 Sandy Artman- 1<sup>st</sup> Alto  
 Jessica Odell- 2<sup>nd</sup> Alto  
 Scott Groeneveld- Tenor  
 Mark Robbins- Bass
- Valerie attended Ventura Arts Council workshop. She met others in the Arts community and enjoyed networking. They have a Community Calendar that we might be able to utilize.

**Concert Support/ Hospitality: Pat Chaney**

- Requested an e-mail be sent to choir members prior to registration to request snacks for first rehearsal/ registration.

**Music and Membership: Paul Schnebelen**

- Need total music cost as soon as possible.
- Requested language regarding participation in Member Handbook is strong as we need additional participation from members.
- There needs to be an alcohol policy added to the Member Handbook.
- Requested welcome letters from Liz and Rebekah for e-mail to be sent to members regarding new season.

**Publications/ Programs: Sharon Groeneveld**

- Received approval to get free e-mail service for non-profit organizations.
- Payment is due for “Go-Daddy” website by October

**Tickets: Francine Redmond**

- None

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- None

**NEXT MEETING:**

<b>Date</b>	<b>Wednesday: October 4 2017</b>
<b>Time</b>	6:30 P.M.
<b>Place</b>	Valerie Allison’s House 764 Saratoga Ave. Ventura, CA93003

**ADJOURNMENT:**

Rebekah closed the Board Meeting at 7:46 P.M.

Respectfully submitted by: Sharon Graeter, Secretary