

**GOLD COAST CONCERT CHORUS, INC  
BOARD MEETING**

**DATE : October 4, 2017**

<i>Member</i>	<i>Present</i>	<i>Absent</i>	<i>Member</i>	<i>Present</i>	<i>Absent</i>
Allison, Valerie	X		Newman, Rita	X	
Chaney, Pat		X	Redmond, Francine	X	
Graeter, Sharon		X	Schnebelen, Paul	X	
Groeneveld, Sharon	X		Vieira, Rebekah	X	
Kachan, Caillie		X	Washburn, Pam	X	

  

<i>Director</i>	<i>Present</i>	<i>Absent</i>	<i>Concertmaster</i>	<i>Present</i>	<i>Absent</i>
Elizabeth Helms	X		Scott Groeneveld	X	

ALSO IN ATTENDANCE: None

**CALL TO ORDER:**

Rebekah called the Board Meeting to order at 6:35 P.M.

**APPROVAL OF MINUTES:**

Pam made a motion to approve the September 6, 2017 and September 18, 2017 Board Minutes as revised. Francine seconded the motion. Motion was unanimously approved.

**Treasurers Report: Rita Newman**

- September Treasurers Report and September Transactions submitted.
- There is a correction to the report- Pay Pal balance should be \$689.77 with new total as \$42,696.95.
- Rita will create a comparison of transactions going back 3 years if that information is available to compare with current costs for the next meeting.
- Web site was paid for 2 years so that is why budget may not be adequate, as web site needs to be paid this year. Will pay yearly now as no discount is available for paying multiple years.
- \$40.69 Amazon Smile donation received.

**Presidents Comments: Rebekah Vieira**

- Correction of our organizations name is in progress.
- St John's has us on their calendar for all concerts and dress rehearsals for this season. Concert set-up is scheduled for the Thursday prior to concerts at 9:00am.
- Trish Klee will be making holiday cards that will be for sale at rehearsals. Proceeds will be donated to choir.
- Notes and Measures should include Oct. 23<sup>rd</sup> rehearsal will be at Church of the Foothills, use of perfumes, etc. before rehearsals, practicing outside

of rehearsals utilizing links and other resources, sign up for black folders, note on attendance form if member needs to sit at concert and a reminder that if singers are ill they can attend rehearsals but need to sit in "sick ward." In addition- a reminder that concert participation is limited to 3 absences from rehearsals. We have many singers who already have 2 absences.

- Cheryl Hodge has volunteered her home for Choir get together. It was suggested that after Veterans concert planned for November 12<sup>th</sup> might be good timing. Cheryl will be asked to coordinate volunteers for this.
- Rebekah is reviewing Choir Management software to possibly help our organization. More to come on this.
- A suggestion was made to look into online registration for concerts for members. This might speed the process. Scott will check to see if VACE form is available online.

**Concertmaster comments: Scott Groeneveld**

- None

**Artistic Director Comments: Elizabeth Helms**

- .Liz voiced her appreciation for all that was done to get new members for this concert.
- Discussed participation in Ventura Concert Band concert. We definitely want to participate.
- Discussion regarding doing additional community outreach activities.
- Community Memorial Hospital in Ventura invited us to sing at the opening ceremony for the new hospital in April, 2018. We will also plan to participate in this event.
- Liz would like to have some Carolers at the December concert to sing before or at intermission. Pam will check on the number of Caroler costumes we have and let Liz know by Monday, October 9<sup>th</sup>.

**Vice Presidents Report: Valerie Allison**

- St. Pauls will be location for our auction to be held February 3, 2018. She will call to meet with them and give them a check to finalize.
- Auction committee will meet in October. Valerie will schedule the meeting.
- Announcements will begin at rehearsals to membership regarding Auction and gathering items to be donated. We will stress quality over quantity!
- CD's for June, 2017 concert have been ordered. Should be ready by December concert.
- Tom Scharf is scheduled to record the Saturday afternoon December concert.
- Requested roster list from Paul to be given to section leaders as soon as possible.
- Valerie will have sign up available for purchasing black folders at next 2 rehearsals then folders will be ordered.
- Church of the Foothills has been notified of dates when we will be rehearsing at their facility.

**Concert Support/ Hospitality: Pat Chaney**

- Absent

**Equipment: Pam Washburn**

- Popping noises from speakers at VACE are due to VACE speakers and not our equipment.
- Pam will look at pricing for headset type microphone for rehearsals for Liz due to complaints from members of not being able to hear her. Scott will check on interface with VACE speaker system.

**Music and Membership: Paul Schnebelen**

- .Needs Notes and Measures items by Saturday, October 7<sup>th</sup> evening.
- We currently have 99 choir members with 2 possible additional drops.
- Paul will contact them to try to get music back.

**Publications/ Programs: Sharon Groeneveld**

- Season brochures have been printed.
- Posters are designed and should be ready on October 16<sup>th</sup>.
- Contacts lists have not been transferring to new e -mail system but still trying to transfer these.
- Will send master roster to all Board members.

**Tickets: Francine Redmond**

- Sharon Groeneveld will send sample letter to Francine for season ticket holder mailing.
- There will be a Board Mail Stuffing Party on Sunday, October 22 at 2:00pm at Valerie's home.
- The voice mail message on phone has been updated for December concert.
- Suggested idea to boost ticket sales for choir members. Create raffle with ticket given to every member selling their 6 concert tickets and an additional ticket for every 2 additional concert tickets sold.
- Will promote ticket sales on our Facebook page.

**OLD BUSINESS:**

- None

**NEW BUSINESS:**

- Discussed pricing of concert tickets for this season. A motion was made by Paul to accept the following pricing:

Individual tickets:

\$18 Adult - \$15 Presale

\$15 Senior (60 yrs. old +) / Student

\$5 Children 12 and under

Season tickets:  
 \$45 Adult - \$40 Presale  
 \$40 Senior/ Student  
 Motion was seconded by Pam. Motion passed unanimously.

- Paul agreed to take over the Music Archive from Karen.

**NEXT MEETING:**

<b>Date</b>	<b>Wednesday: November 1, 2017</b>
<b>Time</b>	6:30 P.M.
<b>Place</b>	Groenevelds Home

**ADJOURNMENT:**

Rebekah closed the Board Meeting at 8:12 P.M.

Respectfully submitted by: Sharon Graeter, Secretary