

**GOLD COAST CONCERT CHORUS
BOARD MEETING**

DATE March 1, 2017

<i>Member</i>	<i>Present</i>	<i>Absent</i>	<i>Member</i>	<i>Present</i>	<i>Absent</i>
Allison, Valerie	X		Pasamonte, Giselle		X
Artman, Sandy		X	Washburn, Pam	X	
Graeter, Sharon	X		Schnebelen, Paul	X	
Groeneveld, Sharon	X		Smith, Michelle	X	
Kachan, Caillie	X		Sullivan, Karen	X	
Newman, Rita	X		Vieira, Rebekah	X	

<i>Director</i>	<i>Present</i>	<i>Absent</i>	<i>Concertmaster</i>	<i>Present</i>	<i>Absent</i>
Elizabeth Helms	X		Scott Groeneveld	X	

ALSO IN ATTENDANCE: None

CALL TO ORDER:

Rebekah called the Board Meeting to order at 6:40 P.M.

APPROVAL OF MINUTES:

- Motion made by Paul to approve the February 2017 Board Minutes. Valerie seconded the motion. Motion unanimously passed.

Treasurer's Report: Karen

- Treasurer's report submitted with Expenses and Income in a separate report.
- Pay-pal amount includes some online ticket sales.
- Facility payment for the March concert will be \$800. In addition, \$125 per service will be paid to Pat Lawler (Sound Technician at St John's) or \$375

President's Comments: Rebekah

- Upcoming concert:
 - Welcome to the VC Choir
 - Direction needs to be given to ushers of their duties and ticket sales people at venue need to keep records of tickets sold.
 - There has been a request to swap program ads from Pacific Chamber Singers. Sharon Groeneveld will look at program layout to see if this will be possible without adding pages.
 - The cut-off for online ticket sales will be 5:00pm the day prior to the concert. The website and phone message need to be changed advising that tickets will be available at the door.
 - 6 free tickets will be at "Will Call" for St. John's use.

- Our website needs to be revised to add June concerts and tickets sales. Also a notification needs to be added on the singer page regarding registration for June concerts. Rehearsals will start on March 20th.
- Preliminary discussion regarding the annual meeting and potential board members. Michelle and Karen are completing their second terms. Paul and Giselle's first terms are ending as well. Sharon Graeter, Sharon Groeneveld and Caillie Kachan agreed to be on the committee for the annual meeting and looking for potential active board members.
- There will be one rehearsal at Church of the Foothills for the next set of concert rehearsals- April 3rd.
- Dates for June tech week and concerts will be May 29, June 1, June 2, June 3.
- Will try to get commitment from St. Paul's for next December concert.

Concertmaster's Comments: Scott

- Working on the placement of singers for the March concert with addition of VC choir.
- Recommended that choir members be recruited before concerts to coordinate poster placement in the community, as it does not appear to be being done currently. Caillie agreed to place some posters in the community for the March concert.

Director's Comments: Liz

- Some of the VC choir members may not be able to get out of their Monday and Thursday night classes for our tech week.
- Liz has had "Hold Harmless" agreements signed by all students who will be performing with us.
- Instrumentalists performing at March concert are all set.
- The music has been ordered for the June concerts. Some music will be copied.

VP Report: Valerie

- December CD's are almost ready. Sound issues at the concert made it more complicated to produce quality recording.
- March CD orders have been slow so far. Usually pick up during tech week.
- VC students will need to furnish contact information and payment up front to order CD's.
- Tom Scharf, Sound Technician will be at Tech rehearsal on Thursday.
- Section leaders have been flexible and helpful about seating arrangements for March concert.
- Coalition for Family Harmony- still looking at how we can work with this organization.
- Auction committee will meet soon- those previously on the Auction committee will be hearing from Valerie soon.

Concert Support/ Hospitality: Michelle

- Phone calls were made to secure more ushers. Six ushers have agreed to

help so far.

- Will remind members to bring snacks for concerts.
- June concert registration will include ordering gray shirts for June concert dress if member does not already have one.

Equipment: Pam

- Four people have signed up to help set up risers on Thursday morning of tech week for March concert.

Fundraising:

- Nothing new to report

Music and Membership: Paul

- There has been some confusion over attendance sheets. It was recommended that after the first 3 weeks (when registration is completed), one set of sign in sheets can be printed and used for all remaining rehearsals. Notes are sometimes added which can become lost otherwise.

Publications/ Programs: Sharon Groeneveld

- Currently working on the March concert program. At least 350 programs will be ordered.
- Ads have been placed for March concert in "Happenings", "Breeze" and "Ventura Star" calendar.

Tickets: Rita

- Approximately 300 tickets have been sold for the March concert. This includes 134 season ticket holders.

OLD BUSINESS: None

NEW BUSINESS:

- Need to discuss continuing to use VACE for rehearsals.

NEXT MEETING:

Date	Wednesday, April 5, 2017
Time	6:30 P.M.
Place	Groeneveld's Home

ADJOURNMENT:

Rebekah closed the Board Meeting at 7:47 P.M.

Respectfully submitted by: Sharon Graeter, Secretary