

**GOLD COAST CONCERT CHORUS
BOARD MEETING**

DATE April 5, 2017

<i>Member</i>	<i>Present</i>	<i>Absent</i>	<i>Member</i>	<i>Present</i>	<i>Absent</i>
Allison, Valerie	X		Pasamonte, Giselle	X	
Artman, Sandy	X		Washburn, Pam	X	
Graeter, Sharon	X		Schnebelen, Paul	X	
Groeneveld, Sharon	X		Smith, Michelle		X
Kachan, Caillie	X		Sullivan, Karen		X
Newman, Rita	X		Vieira, Rebekah		X

<i>Director</i>	<i>Present</i>	<i>Absent</i>	<i>Concertmaster</i>	<i>Present</i>	<i>Absent</i>
Elizabeth Helms	X		Scott Groeneveld		X

ALSO IN ATTENDANCE: None

CALL TO ORDER:

Valerie called the Board Meeting to order at 6:31P.M.

APPROVAL OF MINUTES:

- Motion made by Pam to approve the March 2017 Board Minutes.
Rita seconded the motion. Motion unanimously passed.

Treasurer's Report: Valerie

- Treasurer's report submitted with Expenses and Income in a separate report.
- Received largest ever check from Amazon Smile for \$60.26. We need to thank membership and possible add information to our programs.
- There are 2 weeks of deposits not reported yet that will be in next months report.
- Several member registrations were made using Pay Pal. We should consider adding an administrative fee to these transactions as we get charged for them.

President's Comments: Valerie

- Report and meeting agenda submitted by Bekah.
- Thanks to Board for all their hard work and special thanks to Liz and Jessica for all they do for the choir.
- Discussed what worked well at March concert including integration of Ventura College Choir, cooperation of section leaders to come early to rehearsals to coordinate seating and very grateful to Scott and Sharon Groeneveld who spent a lot of time organizing seating for combined choirs

- which saved a great deal of technical rehearsal time.
- The Board member Election committee consists of Sharon Groeneveld, Sharon Graeter and Caillie Kachan. We have four members leaving the board. Of those, Paul has agreed to run for a second term. Michelle Smith and Karen Sullivan are completing their second terms. Giselle Pasamonte-DeSchepper is completing her first term. Please contact Election committee with any members spoken to regarding serving on the Board. Elections need to be held toward the end of May.
 - Discussion regarding rehearsal space. Liz created a pro and con list for VACE and Church of the Foothills. Please give this some additional thought for any items to add. Liz will type and provide to Board. We need to make a decision by next August.

Concertmaster's Comments: Absent

Director's Comments: Liz

- Liz recommends that Board consider scheduling 2 weeks of break between March concert and June concerts next season. It is difficult to get everything done for next concert in 1 week.
- Please send copy of section rosters to Liz for the current membership.

VP Report: Valerie

- December Concert CD's have all been distributed and March CD order has been made. They should be delivered by end of May.
- Pat Lawlor will be sound person for June concerts. He is an independent contractor now, previously working for St. Johns Lutheran. We have had discussions of having Tom Scharf, our recording engineer that does our concert CD's, handle sound for us next year. There was discussion to reach out to Tom Scharf for bids. What would he charge per concert and for the entire season? Valerie agreed to reach out to him.
- Concert formation will begin at least 2 weeks prior to the concert. Section Leaders will be notified.
- Valerie agreed to check in with new singers to make sure everything is going well for them.
- The Auction Committee met. The findings from the committee were that the auction format is a good way for an organization of this kind to raise money. Several other choirs use similar formats. It was suggested that we need a specific purpose to raise funds to help engage the membership. We should also be more selective on items to offer for auction (unique and handcrafted or new and not used items.) It was also suggested that the section baskets are too large. We are getting much less than the value of the baskets. We might consider raising money and not items by section to purchase items that would auction better. Entertainment should feature our people. Location that includes a stage would be a plus. We might consider St. Pauls' or St Johns'. We would need to consider if beer and wine could be sold? It was also suggested we charge a small admission of \$10-\$15.00. Admission could include 5 raffle tickets and a drink ticket. Timing was also discussed. We currently hold in early November but we

discussed moving to February, which might have fewer conflicts to attend, and it would give more time to organize. If November- recommend Nov 4, if February- recommend Feb 3 or 10.

Concert Support/ Hospitality: Absent

Equipment: Pam

- We received a request from the Yacht Club to use our platform risers for a one- day event. Pam agreed to put together a rental agreement and procedures around future requests around how to request use of our equipment.
- A motion was made by Pam to loan platforms to yacht club. Sandy seconded the motion. Motion passed unanimously.

Fundraising: Caillie

- Spoke to the Coalition for Family Harmony. Valerie volunteered to work with Caillie on a community partnership with them.

Music and Membership: Paul

- After 3 weeks of registration, the current membership is 87 total singers. (38 soprano, 32alto, 7 tenors and 10 bass)
- Paul will be unavailable May 8-15. Valerie volunteered to cover “Notes and Measures” on May 8th.

Publications/ Programs: Sharon Groeneveld

- -Dates and times need to be more prominent on posters for June concert. Posters and Flyers should be ready on Monday, April 10.
- Ads for June concert will be in May “Happenings”, “Ventura Star” calendar and trying to get added to “Time Out” calendar of “Ventura Star.”
- It was recommended that we organize list of locations where our posters should be placed and ask membership to sign up at a rehearsal to distribute to specific locations.

Tickets: Rita

- March concert results include 125 unsold tickets, 375 total sold (217 not season tickets), 11 tickets purchased but not claimed. There was also a \$100 donation made that has been given to the Treasurer.
- Ticket sales for the June concerts will begin April 24th. The discounted individual tickets will be available April 24th and May 1 for \$11.00 per ticket on those dates only.

OLD BUSINESS: None

NEW BUSINESS: None

NEXT MEETING:

Date	Wednesday, May 10, 2017* *Please note change of date!
Time	6:30 P.M.
Place	Groeneveld's Home

ADJOURNMENT:

Valerie closed the Board Meeting at 7:33 P.M.

Respectfully submitted by: Sharon Graeter, Secretary